

# MOBILE EARNEST DEPOSIT

CONVENIENT | COMPLIANT | SIMPLE

*Deposit Earnest Money Using Your Smart Phone!*

COMPANY CODE FOR CTE: 5137132

## HOW DOES IT WORK?



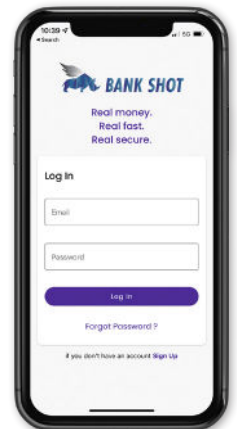
### BANK SHOT APP IS FREE TO DOWNLOAD!

Download the app from the app store to your phone.



### EASY SIGN UP & STRAIGHT FORWARD

After selecting “signup,” the first piece of information required will be the company code, which is provided at the top of this page. This code lets you connect to this company only. Follow the prompt and submit all required information. **Password Requirements:** Password must be at least 8 characters, including at least one digit and at least one special character (*that is not a digit or letter*). Choose “create payment” and enter the information required on each screen. Be sure to verify your payment on the final screen.

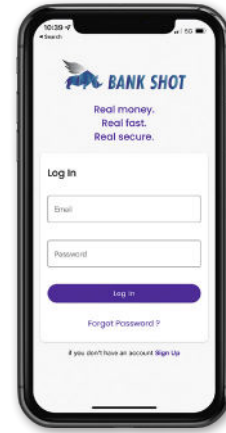


### QUICK UPDATES

After the office has received your submission, you will be able to see if it was accepted on the home screen.



# HELPFUL TIPS:



## ENTERING THE AMOUNT

When entering the amount of the check in the app, please do NOT add a \$ sign, and it is not necessary to add .00 after you enter the dollar amount.

---



## TAKING PICTURES

When taking pictures of the front and the back of the check, please make sure you are taking the pictures in landscape/horizontal mode. Make sure to use a dark background, so all four corners of the check are visible.

---



## SUBMITTING & SENDING

No need to write anything on the back of the check. Snap the front, then the back, and select “submit item” and get an immediate confirmation when your item has been successfully submitted.

---



## DIGITAL CHECKS

Be sure to add your bank information under the profile tab prior to submitting your payment.